

# MORRIS COUNTY

## TRAIL CONSTRUCTION GRANT PROGRAM

### 2019 LETTER OF INTENT

Please complete and submit the Letter of Intent **by Friday June 28, 2019 by 4:00 P.M.** The letter shall be submitted electronically via e-mail to [morriltrailgrant@morrissparks.net](mailto:morriltrailgrant@morrissparks.net).

**PROJECT NAME:** \_\_\_\_\_

**PROJECT TYPE: (check one)**

- New Construction**
- Trail Enhancement (Improvements of trail design and/or surface type of existing trails to accommodate increased volume and/or make the trail ADA compliant. Trail Enhancement is more than an in-kind replacement of current conditions. Deferred maintenance activities are not eligible).**

#### 1) APPLICANT INFORMATION:

Municipality: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

#### 2) PROJECT CONTACT INFORMATION:

The project contact should be a municipal representative who will be the primary point of contact and respond to questions.

Name & Title: \_\_\_\_\_

Daytime phone: \_\_\_\_\_ Email: \_\_\_\_\_

#### 3) PROPERTY OWNERSHIP VERIFICATION:

In order to be considered each applicant shall verify ownership and/or authorization of use through legal agreement(s) such as deeds and easements for the properties needed for completion of proposed project.

All property must be permanently preserved public parkland (via deed restrictions) or easements permanently dedicated for public parkland use.

**Provide copies of deeds and/or agreements such as easements verifying ownership of property. Provide a summary of all parcels in the chart provided including ownership information.**

**Please note if an easement is in the process of being acquired submit a letter from the property owner demonstrating their willingness to approve said easement to the applicant for the referenced project with this Letter of Intent submission.**

***REMINDER - The Trail Construction Grant Application is due on July 31, 2019.***

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	Type of Ownership		Block	Lot	Permanently Preserved Public Parkland	Name of Owner
PARCEL NO. 1	Fee Simple <input type="checkbox"/>	Easement <input type="checkbox"/>			<input type="checkbox"/> Yes <input type="checkbox"/> No	
PARCEL NO. 2	Fee Simple <input type="checkbox"/>	Easement <input type="checkbox"/>			<input type="checkbox"/> Yes <input type="checkbox"/> No	
PARCEL NO. 3	Fee Simple <input type="checkbox"/>	Easement <input type="checkbox"/>			<input type="checkbox"/> Yes <input type="checkbox"/> No	
PARCEL NO. 4	Fee Simple <input type="checkbox"/>	Easement <input type="checkbox"/>			<input type="checkbox"/> Yes <input type="checkbox"/> No	
PARCEL NO. 5	Fee Simple <input type="checkbox"/>	Easement <input type="checkbox"/>			<input type="checkbox"/> Yes <input type="checkbox"/> No	
PARCEL NO. 6	Fee Simple <input type="checkbox"/>	Easement <input type="checkbox"/>			<input type="checkbox"/> Yes <input type="checkbox"/> No	

#### 4) PROJECT MAP:

Provide a project map that shows the proposed trail location along with parcel information including block and lot for all of the parcels required to complete the project. Parcel information shall also be listed separately in the chart above.

#### 5) ESTIMATED PROJECT COSTS:

Provide **ESTIMATED** project costs including matching funds and anticipated requested grant amount.

MATCHING FUND SOURCE	AMOUNT
A.	\$
B.	\$
<i>AMOUNT OF REQUESTED MORRIS COUNTY TRAIL CONSTRUCTION GRANT</i>	\$
<b>TOTAL PROJECT BUDGET</b>	\$

***Mayor's Signature (required)***

***Date***

**REMINDER: The following will be due on July 31, 2019 along with the completed application:**

- 1) Verification of all matching funds.
- 2) Detailed project cost estimate form including a breakdown of line item costs.
- 3) Governing Body Resolution stating that the local municipality is in support of the project and will provide full funding in advance, given the grant will be reimbursed upon completion of the project.

***REMINDER - The Trail Construction Grant Application is due on July 31, 2019.***