

# MORRIS COUNTY

## TRAIL CONSTRUCTION GRANT PROGRAM

### 2018 LETTER OF INTENT

Please complete and submit the Letter of Intent **by Friday June 29, 2018 by 4:00 P.M.**

The letter shall be submitted electronically via e-mail to [morrtrailgrant@morrissparks.net](mailto:morrtrailgrant@morrissparks.net).

**PROJECT NAME:** \_\_\_\_\_

**PROJECT TYPE:**

- New Construction**
- Trail Enhancement (Improvements of trail design and/or surface type of existing trails to accommodate increased volume and/or make the trail ADA compliant. Trail Enhancement is more than an in-kind replacement of current conditions. Deferred maintenance activities are not eligible).**

**1) APPLICANT INFORMATION:**

Municipality: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**2) PROJECT CONTACT INFORMATION:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Daytime phone: \_\_\_\_\_ Email: \_\_\_\_\_

**3) PROPERTY OWNERSHIP VERIFICATION:**

All property must be permanently preserved public parkland (via deed restrictions) or easements permanently dedicated for public parkland use.

Each applicant must verify ownership and/or authorization of use through legal agreement(s) of property being used for application to be considered.

**Provide deeds and/or agreements such as easements verifying ownership of property. Include ownership information for all parcels.**

**Please note if an easement is in the process of being acquired and a schedule for completion. If an easement needs to be acquired, the application due on July 31, 2018 shall demonstrate that owner is willing to approve said easement to applicant.**

***REMINDER - The Trail Construction Grant Application is due on July 31, 2018.***

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	Type of Ownership		Block	Lot	Permanently Preserved Public Parkland	Name of Owner
PARCEL NO. 1	Fee Simple <input type="checkbox"/>	Easement <input type="checkbox"/>			<input type="checkbox"/> Yes <input type="checkbox"/> No	
PARCEL NO. 2	Fee Simple <input type="checkbox"/>	Easement <input type="checkbox"/>			<input type="checkbox"/> Yes <input type="checkbox"/> No	
PARCEL NO. 3	Fee Simple <input type="checkbox"/>	Easement <input type="checkbox"/>			<input type="checkbox"/> Yes <input type="checkbox"/> No	
PARCEL NO. 4	Fee Simple <input type="checkbox"/>	Easement <input type="checkbox"/>			<input type="checkbox"/> Yes <input type="checkbox"/> No	
PARCEL NO. 5	Fee Simple <input type="checkbox"/>	Easement <input type="checkbox"/>			<input type="checkbox"/> Yes <input type="checkbox"/> No	
PARCEL NO. 6	Fee Simple <input type="checkbox"/>	Easement <input type="checkbox"/>			<input type="checkbox"/> Yes <input type="checkbox"/> No	

**4) PROJECT MAP:** Provide the estimated trail location and limits on a map of all the parcels identified in above in 3) Property Ownership Verification.

**5) ESTIMATED PROJECT COSTS:**

Provide **ESTIMATED** source(s) and amount(s) of matching funds, **ESTIMATED** Morris County Trail Construction grant request, and total project cost.

MATCHING FUND SOURCE	AMOUNT
A.	\$
B.	\$
<i>AMOUNT OF REQUESTED MORRIS COUNTY TRAIL CONSTRUCTION GRANT</i>	\$
<b>TOTAL PROJECT BUDGET</b>	\$

**REMINDER:** The following will be due on July 31, 2018 with the completed application:

- 1) Full verification of all matching funds.
- 2) Detailed cost estimate including a breakdown of line item costs, requested grant amounts and required matching funds.
- 3) Governing Body Resolution stating that the local municipality is in support of the project and will provide full advanced funding as part of the grant reimbursement process.

**Mayor's Signature (required)**

**Date**

**REMINDER - The Trail Construction Grant Application is due on July 31, 2018.**