

MORRIS COUNTY TRAILS CONSTRUCTION GRANT PROGRAM

MINUTES FROM Q & A SESSION (OPEN SESSION) 10/30/17 (4-9 PM)

ROLL CALL

Betty Cass-Schmitt (Chairperson)	Barbara Shepard
Julie Baron	Isobel Olcott
Nita Galate	Dick Seabury
Tom Malinousky	Duncan Douglas

NOT PRESENT

Marty Epstein

STAFF IN ATTENDANCE

Executive Director Dave Helmer MCPC
Morris County Counsel John Napolitano, Esq.
Jim Hutzelmann, MCPC Engineering Manager
Christine Marion, Director, MC Division of Planning & Preservation
Barbara Murray, Coordinator, MC Open Space Program
Denise Chaplick, MCPC, Coordinator, Trails Construction Grant Program
Janice Karmon, MCPC GIS Coordinator

OPEN PUBLIC MEETING

The Committee Chair began the meeting and requested staff to read the Open Public Meeting Statement, which was done at 4:04 PM.

PUBLIC SESSION

Noting that no members of the public were present, the Chair requested a motion to open and close public portion of the meeting. At 4:05 PM Barbara Shepard made a motion and Julie Baron seconded to close public portion.

The Chair welcomed the return of all Committee members and asked staff to begin their portion of the meeting. Denise gave a brief overview of the agenda and goals of this evenings meeting.

MINUTES

QUESTION 1

The Committee was asked to approve previous meeting minutes from Nov. 3, 2016, Nov. 4 2016 (open and closed sessions) and January 31, 2017. Tom had a few questions on the minutes from January 31. Tom questioned if the minutes accurately reflect what the Committee agreed on regarding an applicant's ability to submit subsequent applications. Staff noted that we agreed to allow an applicant to continue with subsequent applications so long as their awarded projects are in good standing. Discussion concluded that multiple grants are allowed year by year. Further discussion mentioned would we look to limit the number of grants awarded to any one municipality to two (2) or three (3) active grants? Staff noted that currently the rules do not limit the number. Dave advises to revisit this topic next year. The Chair recommended a motion to strike the sentence in question. Staff will include this topic in the items for discussion during the post award review session.

Tom had a second question about matching funds. He wanted to confirm that planning, engineering and permit cost could be used as matching funds. Tom did not see this mentioned in the minutes. The Chair asks to revisit this as part of the post award session. The Chair requested a motion at 4:13 PM to approve the meeting minutes from November 3rd, 4th, and January 31st with amendments. Isobel passed the motion Tom seconded, Barbara abstains on November 3rd minutes.

Q & A APPROACH AND GUIDELINES

Isobel asked if we could engage in dialogue during the Q & A Session. The Chair indicated that we should try to get through the set questions first and then go back with follow up questions if needed.

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Questions related to costs have been requested. Applicants have not been responding regarding questions on costs. The Committee could clarify to ask if their costs are basing on work done previously or using County co-op pricing. The Chair requested a motion to move into close session 4:21 PM to begin the Q & A Session with applicants. Barbara moved the motion and Julie seconded.

The meeting reopened at 7:47 PM.

The Committee Chair requested a motion to present recommendations to Board of Chosen Freeholders. Barbara moved the motion at 7:49 PM, and Tom seconded. The full committee agree via voice vote.

Christine Marion reminded the Committee that all recommendations remain confidential until after the November 20 presentation to the Board of Chosen Freeholders.

The Committee Chair requested a motion to adjourn. Nita moved the motion at 7:50 PM and Isobel seconded - all in were in favor via voice vote. The meeting adjourned at 7:50 PM.