

MINUTES OF THE REGULAR MEETING

MORRIS COUNTY HISTORIC PRESERVATION TRUST FUND REVIEW BOARD

**30 Schuyler Place, 2nd Floor
June 13, 2018**

**Morristown
New Jersey**

The meeting was called to order at 7:01 PM by Chairman Tortorello.

Members present:

Gary DeBiasse, Preservation Architecture
Edward Engelbart, At-Large
Lawrence Fast, Morris County Heritage Commission
Nita Galate, Region II
Bethany Russo, Architectural History
Monica Scozzafava, Region III
John Solu, Building Restoration
Eileen Stokes, Region I
Randy Tortorello, At-Large
Martha Wells, Region IV

Excused absences:

Ann Granbery, Historic Landscape Specialist

Also attending:

Christine Marion, Morris County Planning Director
Ray Chang, Historic Preservation Program Coordinator

OPEN PUBLIC MEETINGS STATEMENT

Chairman Tortorello stated that adequate notice of this meeting in compliance with the Open Public Meetings Act has been provided and filed with the Town of Morristown, the Morris County Clerk, the Daily Record and the Star Ledger.

PUBLIC COMMENTS

There was no public comment.

APPROVAL OF MINUTES

On motion by member DeBiasse, seconded by member Solu, the Board voted to approve the minutes of the Board's meeting of June 11, 2018.

Aye: DeBiasse, Engelbart, Fast, Galate, Russo, Scozzafava, Solu, Stokes, Tortorello, Wells

Nay: None Abstain:

2018 GRANT DELIBERATIONS - CLOSED SESSION

WHEREAS, pursuant to P.L. 1975 Ch. 231, the Open Public Meetings Act, the Board of Chosen Freeholders may exclude the public to discuss matters as are provided under the Act; and

WHEREAS, said Act provided that this Board may exclude the public from the discussion of such matters,

NOW, THEREFORE, BE IT RESOLVED, that the Historic Preservation Trust Fund Review Board hereby excludes the public in order to discuss such matters. The general nature of the subject to be discussed is as follows: Contract Negotiations. On a motion by member Engelbart, seconded by member Russo, the Board closed the open portion of the meeting and voted to conduct grant deliberations in a closed session at 7:03 PM.

RETURN TO MEETING

The meeting reopened to the public at 8:10 PM.

On a motion by member Wells, seconded by member DeBiase, the Board voted to present to the Morris County Board of Chosen Freeholders the following funding recommendations for the 2018 Morris County Historic Preservation Trust Fund, with the following members abstaining on specific applications:

- Gary DeBiase, John Solu – Mead Hall (Madison)
- Edward Engelbart – Martin Berry House (Pequannock)
- Monica Scozzafava – Stone Arched Bridge, Boonton Holmes Public Library (Boonton Town)
- Randy Tortorello – Smith-Baldwin House, Craftsman Farms Administration Building (Parsippany)
- Eileen Stokes – Union School House (Washington)

Project Name	Grant Type	Location	Grant Request	Recommended Funding
Boonton Holmes Public Library – Exterior Restoration	C	Boonton Town	\$161,904	\$161,904
Stone Arched Bridge – Conditions Assessment	NC	Boonton Town	\$22,720	\$22,720
Ayres Farm Tenant House – Construction Documents	NC	Denville Twp.	\$22,200	\$22,200
Hancock Cemetery – Preservation Plan	NC	Florham Park Boro.	\$7,140	\$7,140
Whippany Burying Yard – Tombstone Restoration	C	Hanover Twp.	\$18,320	\$18,320
L'Ecole Kinnelon Museum – Interior Rehabilitation	C	Kinnelon Boro.	\$187,560	\$187,560
Mead Hall – Preservation Plan	NC	Madison Boro.	\$26,268	\$26,268
Bridget Smith House – Construction Documents	NC	Mine Hill Twp.	\$9,600	\$9,600
Bridget Smith House – Interior Restoration	C	Mine Hill Twp.	\$57,640	\$57,640

Acorn Hall Carriage House – Construction Documents	NC	Morristown Town	\$10,320	\$10,320
Woman's Club of Morristown – Partial Roof Replacement	C	Morristown Town	\$57,880	\$57,880
Seward House - Phase II Exterior Restoration	C	Mount Olive Twp.	\$195,960	\$195,960
Administration Building – Rehabilitation	C	Parsippany-Troy Hills Twp.	\$355,143	\$355,143
Smith-Baldwin House – Phase 2 Rehabilitation	C	Parsippany-Troy Hills Twp.	\$258,064	\$258,064
Martin Berry House – Rehabilitation	C	Pequannock Twp.	\$281,728	\$281,728
Friends Meeting House – Preservation Plan	NC	Randolph Twp.	\$24,080	\$24,080
Fox's Brook Culvert – Fox's Brook Culvert	C	Rockaway Boro.	\$141,450	\$141,450
King Homestead Museum – Stone Wall Extension	C	Roxbury Twp.	\$89,920	\$89,920
Lake Hopatcong Train Station – Interior / Exterior	C	Roxbury Twp.	\$180,000	\$180,000
Union School House – Construction Documents	NC	Washington Twp.	\$5,994	\$5,994
Morris Canal Lock 2 East – Construction Administration	NC	Wharton Boro.	\$38,250	\$38,250
				\$2,152,141

REVIEW SCHEDULE

Mr. Chang provided the Board with the 2018 grant review schedule as follows:

Wednesday, June 27, 4:30 PM Funding Recommendation made to Freeholders

QUESTIONS/COMMENTS

Ms. Marion suggested the idea of a workshop for non-profit groups and/or municipalities to help them meet the needs of their preservation projects, including cost estimation, insurance, public access, contingencies for construction work, etc. Successful applicants can be asked to present their projects that were benefitted through the HP program. Possible speakers include Dominique Hawkins, Janet Foster, Emily Cooperman. Workshop could take place in the Fall/October, preferably in the evening, or on a Saturday.

NEXT MEETING

The next regular meeting is scheduled for Wednesday, September 26, 2018. The meeting will be held at 30 Schuyler Place, Morristown, 2nd floor Conference Room starting at 7:00 PM.

ADJOURNMENT

There being no further business, on a motion by member Fast, seconded by member Engelbart, the Board voted to adjourn the meeting at 8:28 PM with all in favor.

Respectfully submitted,
Ray Chang, P.P.
Historic Preservation Program Coordinator