

MINUTES OF THE REGULAR MEETING

MORRIS COUNTY HISTORIC PRESERVATION TRUST FUND REVIEW BOARD

30 Schuyler Place
May 1, 2013

Morristown
New Jersey

The meeting was called to order at 7:39 PM by Art Palombo, Chairman.

Members present:

Janet Foster, Architectural History
Ann Granbery, Historic Landscape Specialist
William Orlandi, Region I
Arturo Palombo, Preservation Architecture
George Shanoian, Region III
John Solu, Building Restoration
Randy Tortorello, At-Large
Virginia Vogt, Morris County Heritage Commission
George Wien, Region II
James Woodruff, At-Large

Members with excused absence:

Mary-Anna Holden, Region IV

Also attending:

Deena Leary, Director, Morris County Dept. of Planning & Development
Ray Chang, Historic Preservation Program Coordinator

OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting in compliance with the Open Public Meetings Act has been provided and filed with the Town of Morristown, the Morris County Clerk, the Daily Record and the Star Ledger.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES

On a motion by member Granbery, seconded by member Woodruff, the Board approved the minutes of the January 30, 2013 meeting. A roll call vote was taken.

Aye: Foster, Granbery, Palombo, Shanoian, Solu, Tortorello, Vogt, Wien, Woodruff

Nay: None Abstain: Orlandi

2013 APPLICATIONS

Mr. Chang provided the 2013 HP Application Handbook to each of the Board members. This is the 11th round of the County Historic Preservation program. This year, 28 applications are requesting \$2.86 Million. Mr. Chang showed this year's applications through a PowerPoint

presentation. He also explained that additional application materials are found on the Preservation Trust web site in a secure area for HP Board member access only.

REVIEW SCHEDULE

Mr. Chang provided the 2013 grant review schedule to the Board:

May 11	Whole Board site visit (new sites)
May 13~21	Individual members site visit (“returning” sites)
Monday, June 3	1 st Final Presentations (County Library)
Wednesday, June 5	2 nd Final Presentations (County Library)
Wednesday, June 12	Board Deliberation (MCP&D)
Wednesday, June 26	Funding Recommendations to Freeholders

PROJECT UPDATES

At this point, member Woodruff left the room.

Presbyterian Church in Morristown, 2012 Grant

The Board considered the Church’s request to expand the scope of work to include the vestry roof. The Board recognized the vestry roof work can be covered by the 2012 grant. On a motion by Chairman Palombo, seconded by member Shanoian, the Board voted to approve the expansion of the scope of work of the 2012 grant to include the vestry roof. A roll call vote was taken.

Aye: Foster, Granbery, Orlandi, Palombo, Shanoian, Solu, Tortorello, Vogt, Wien
Nay: None Abstain: None

At this point, member Woodruff returned to the room.

Stanhope United Methodist Church, Roxbury, 2012 Grant

The Board considered the Church’s request to include the louvers and the access hatch work in the 2013 grant request. The Church indicated that the bid received for the 2012 grant project was in excess of the funds available for the project so the louvers and hatch were removed from the scope. The Board noted that the louvers and the access hatch were part of the approved 2012 grant scope, and that the Church must do the entire grant scope, and should be responsible for the cost of the louvers and hatch work. The Board recognized that the determination would effectively dismiss the Church’s current 2013 application. On a motion by member Orlandi, seconded by member Foster, the Board voted to a) ask staff to advise the Stanhope UMC that the Church must do the approved scope from the 2012 grant per the grant agreement, and b) not consider the 2013 application from the Stanhope UMC. A roll call vote was taken.

Aye: Foster, Granbery, Orlandi, Palombo, Shanoian, Solu, Tortorello, Vogt, Wien
Nay: None Abstain: Woodruff

Lake Drive School, Mt. Lakes, 2011 Grant

The Board considered the Borough’s request to use a non-colored cedar shingle roof for the Lake Drive School instead of the green colored cedar shingle roof approved for the 2011 grant. The Borough advised that a cedar shingle cannot be both fire-retardant-treated and stained. The

Board accepted the proposed revision to the cedar roof with a clear natural finish for the shingles with the understanding that if there is credit due for the alternate finish for the roof, then there should be a corresponding deduction from the grant. The Board also suggested that as the current roof is being replaced, the Borough could display or store a sample of the existing roof shingles for future reference. On a motion by Chairman Palombo, seconded by member Orlandi, the Board voted to approve the request to use a non-colored cedar single roof for the Lake Drive School instead of the green colored cedar shingle roof approved for the 2011 grant. A roll call vote was taken.

Aye: Foster, Granbery, Orlandi, Palombo, Shanoian, Solu, Tortorello, Vogt, Wien, Woodruff
Nay: None Abstain: None

Glenburn Store, Riverdale, 2012 Grant

The Board considered a request from the Borough of Riverdale to a) modify the scope of work to reflect a rehabilitation of the Store building instead of the restoration of the exterior of the building as approved in the 2012 grant, and b) to modify the scope of work related to archaeological investigations to include one excavation and 18 shovel tests instead of the four excavations approved for the 2012 grant. The Borough indicated that, after completing a building Chronology and Conditions report, the project team was unable to obtain sufficient documentation to allow for an accurate restoration of the building. The Borough also provided documentation from Ian Burrow of Hunter Research that the 18 shovel tests were equivalent to the three excavation areas that were not completed. The Board asked that the Borough provide additional information and advise the Board on the implications of changing the treatment approach from restoration to rehabilitation.

Presbyterian Church of New Vernon, Harding, 2012 Grant

The Board considered a request from the Presbyterian Church of New Vernon to use remaining funds in the 2012 Windows grant toward basement probe investigations. The Board determined that the Church cannot extend the scope of the grant beyond the approved work related to windows restoration. On a motion by Chairman Palombo, seconded by member Orlandi, the Board voted to deny the request to use remaining funds in the 2012 Windows grant toward basement probe investigations. A roll call vote was taken.

Aye: Foster, Granbery, Orlandi, Palombo, Shanoian, Solu, Tortorello, Vogt, Wien, Woodruff
Nay: None Abstain: None

QUESTIONS/COMMENTS

Mr. Chang reminded the Board about the Financial Disclosure Form that each Board member must complete. He also explained the Conflict of Interest Policy.

Ms. Leary invited the Board to attend the Morris County Volunteer Reception on May 21, 2013, 5:30 PM at the Haggerty Center, Frelinghuysen Arboretum.

NEXT MEETING

Mr. Chang noted the Board's next meeting will be the Whole Board site visit on Saturday, May 11, 2013.

ADJOURNMENT

There being no further business, the meeting was adjourned at 9:29 PM with all in favor.

Respectfully submitted,

Ray Chang, P.P.
Historic Preservation Program Coordinator