



Community Workshop

- Introductions
- Program Overview
- Application Process
- Evaluation Process
- Schedule
- Wrap-Up & Questions



Introductions

- Freeholders & Park Commissioners
- Morris County Division of Planning & Preservation
- Morris County Park Commission

MORRIS COUNTY TRAIL CONSTRUCTION GRANT PROGRAM



Purpose

- To distribute grants for the construction of trails to provide recreational trail use opportunities which benefit the communities and enhance the quality of life for the residents of Morris County.

MORRIS COUNTY TRAIL CONSTRUCTION GRANT PROGRAM

Overview



- All trail construction must occur on permanently preserved public park land or private land with dedicated easements for recreational use
- Only grants for trail construction will be considered
- Municipalities to provide planning, design, and matching funds
- Program will operate on a reimbursement basis only
- Applicants are limited to one application per year

MORRIS COUNTY TRAIL CONSTRUCTION GRANT PROGRAM

Structure



- **Collaboration:** Morris County Division of Planning & Preservation and Morris County Park Commission
- **Selection Committee:** 9 Members including
 - 4 MCPC Recreational Trail Committee
 - 2 MC Dept of Planning & Public Works Board or Comm.
- - 3 At-Large from the Trail Community

MORRIS COUNTY TRAIL CONSTRUCTION GRANT PROGRAM



Funding

- **Source:** Preservation Trust Fund, via Voter Referendum, approved Nov. 4, 2014
- **Award Limits:**
 - Minimum = \$5,000
 - Maximum = 60% of available funding
- **2016 Estimate:** \$700,000 (2015 taxes)

MORRIS COUNTY TRAIL CONSTRUCTION GRANT PROGRAM

Eligibility



- **Applicant:** Morris County Municipalities
- **Project Type:** Construction Projects Only
 1. New Trails – motorized & non-motorized (various types)
 2. Rehabilitation and Restoration (Due to Federal or State Designated disasters)
 3. Trailhead Facilities (part of new trail construction)

MORRIS COUNTY TRAIL CONSTRUCTION GRANT PROGRAM



Requirements

- **Ownership:** Permanently preserved public Park Land or Private Land with easements dedicated for public recreational use
- **Matching Funds:** 20%
- **Reimbursement:** 80% Upon Project Completion
- **Project Status:** Construction Ready

MORRIS COUNTY TRAIL CONSTRUCTION GRANT PROGRAM



Application Process

- Letter of Intent (July 29)
- Application (September 1)

Website:

<http://morriscountynj.gov/planning/divisions/prestrust/trail/>

MORRIS COUNTY TRAIL CONSTRUCTION GRANT PROGRAM



Application Process

- **Letter of Intent (July 29)**
 - Verify Ownership – Documentation Required
 - Preliminary Cost Estimates
 - Identify Matching Funds
 - Requested Grant Amount
 - Mayor's Signature

LETTER OF INTENT

Please complete and submit the Letter of Intent by **Friday July 29, 2016**.

The letter shall be submitted electronically via e-mail to morristraillgrant@morrissparks.net.

PROJECT NAME: _____

PROJECT TYPE:

- New Construction
 Trailhead (Authorized only as part of New Construction)
 Rehabilitation and Reconstruction (Existing trails damaged by Federal or State designated disasters)

APPLICANT INFORMATION

Municipality: _____

Address: _____

City/State/Zip: _____

Project Contact Information:

Name: _____

Address: _____

City/State/Zip: _____

Daytime phone: _____ Email: _____

PROPERTY OWNERSHIP VERIFICATION:

Each applicant must verify ownership and/or authorization of use through legal agreement(s) of property being used for application to be considered.

Proposed Project Limits: _____

Total Number of Parcels in Project: _____

Provide deeds and/or agreements such as easements verifying ownership of property. Include ownership information for all parcels.

Properties and/or easements in negotiations will not be considered if not finalized by the application deadline.

LETTER OF INTENT

	Type of Ownership		Block	Lot	Name of Owner
PARCEL NO. 1	Fee Simple <input type="checkbox"/>	Easement <input type="checkbox"/>			
PARCEL NO. 2	Fee Simple <input type="checkbox"/>	Easement <input type="checkbox"/>			
PARCEL NO. 3	Fee Simple <input type="checkbox"/>	Easement <input type="checkbox"/>			
PARCEL NO. 4	Fee Simple <input type="checkbox"/>	Easement <input type="checkbox"/>			
PARCEL NO. 5	Fee Simple <input type="checkbox"/>	Easement <input type="checkbox"/>			

ESTIMATED PROJECT COSTS:

Provide **ANTICIPATED** source(s) and amount(s) of matching funds, **ESTIMATED** Morris County Trail Construction grant request, and total project cost.

MATCHING FUND SOURCE	AMOUNT
A.	\$
B.	\$
C.	\$
D.	\$
E.	\$
F.	\$
AMOUNT OF REQUESTED MORRIS COUNTY TRAIL CONSTRUCTION GRANT	\$
TOTAL PROJECT BUDGET	\$ 0.00

NOTE:

As part of the application process, applicants will be required to:

- 1) Provide full verification of all matching funds.
- 2) Provide a detailed cost estimate including a breakdown of line item costs, requested grant amounts and required matching funds.
- 3) Submit a Governing Body Resolution at the time of application stating that the local municipality is in support of the project and will provide full advanced funding as part of the grant reimbursement process.

Mayor's Signature (required)

Date



Application Process

- **Application (September 1)**

1. Applicant Information
2. Project Information
3. Ownership Verification
4. Project Justification
5. Project Map
6. Environmental Verification
7. Design Verification
8. Support Documentation
9. Engineering Cost Estimate
10. Project Signature Page

CHECKLIST

The following is a checklist of materials required as part of the Morris County Trail Construction Grant Program application:

- 1. Applicant Information
- 2. Project Information
- 3. Ownership Verification
- 4. Project Justification
- 5. Project Map
- 6. Environmental Verification
- 7. Design Verification
 - a. Certified Plans & Specifications
 - b. Project Schedule
- 8. Support Documentation
 - a. Governing Body Resolution (required)
 - b. Partnership Agreement (if applicable)
 - c. Agency Authorization (if applicable)
 - d. Federal or State Designated Disaster (if applicable)
 - i. Disaster Declaration
 - ii. Municipal payments to date
 - iii. Photographs of trail damage
- 9. Engineering Cost Estimate
 - a. Matching Fund Verification
- 10. Project Signature Page

MORRIS COUNTY
TRAIL
PROGRAM



Application Process

6. Environmental Verification

- Impact Considered
- Properly Evaluated

7. Design Verification

- Certified Plans & Specifications
- Project Schedule



Application Process

8. Support Documentation

- a. Governing Body Resolution (required)
- b. Partnership Agreement (if applicable)
- c. Agency Authorization (if applicable)
- d. Federal or State Designated Disaster (if applicable)



Application Process

9. Engineering Cost Estimate

- Line Item Description & Costs
- Matching Fund Source
- Project Totals (Grant & Match)

10. Project Signature Page

- Mayor, Project Contact, Licensed Professional

Assistance



- **Pre-Application Meetings**

- Held June & July
- Wednesday Afternoons
- Advanced Scheduling

- **Contact:**

- Denise Chaplick, MCPC
- 973-326-7605
- dchaplick@morrisparks.net

MORRIS COUNTY TRAIL CONSTRUCTION GRANT PROGRAM

Evaluation Process



- **Eligible Projects Identified (basic requirements)**
- **MCTP Advisory Committee Review**
 - Evaluation Criteria (Guidelines)
 - Deliberation
 - Recommendations to Freeholder

Evaluation Process



- **Evaluation Criteria - Guidelines**

1. Access
2. Diversity
3. Connectivity
4. Demand
5. Concurrency
6. Funding
7. Constructability
8. Maintenance
9. Partnership
10. Programs & Promotion

Schedule



- **Community Workshops:** May 18 & June 6
- **Pre-Application Meetings:** June & July
- **Applications Due:** September 1, 2016
- **Committee Recommendations:** Nov. 21, 2016
- **Freeholders Announce Awards:** Dec. 14, 2016

MORRIS COUNTY TRAIL CONSTRUCTION GRANT PROGRAM

Wrap-Up & Questions



- **Contact:**

- Denise Chaplick, MCPC
- 973-326-7605
- dchaplick@morrisparks.net

Website:

<http://morriscountynj.gov/planning/divisions/prestrust/trail/>

MORRIS COUNTY TRAIL CONSTRUCTION GRANT PROGRAM