

MINUTES OF THE REGULAR MEETING

MORRIS COUNTY HISTORIC PRESERVATION TRUST FUND REVIEW BOARD

**30 Schuyler Place
May 5, 2010**

**Morristown
New Jersey**

The meeting was called to order at 7:40 PM by Larry Fast, Chairman.

Members present:

Herb Berman, Building Restoration
Edward Engelbart, At-Large
Janet Foster, Architectural History
Ann Granbery, Historic Landscape Specialist
Sherri Hieber-Day, At-Large
William Orlandi, Region I
Mary Prendergast, Region IV
George Shanoian, Region III

Members with excused absence:

Robert Donaldson, Region II
Arturo Palombo, Preservation Architecture

Also attending:

Frank Pinto, Director of Morris County Dept. of Planning & Development
Ray Chang, Historic Preservation Program Coordinator

Members of the Public:

None

COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW

Adequate notice of this meeting in compliance with the Open Public Meetings Act has been provided and filed with the Town of Morristown, the Morris County Clerk, the Daily Record and the Star Ledger.

BOARD REORGANIZATION

Election of Officers

Mr. Chang served as temporary Chairman and took nominations for the position of Chairman

Chairman

On motion of member Foster, seconded by member Prendergast, Mr. Larry Fast was nominated for Chairman. There being no other nominations, on motion of member Granbery, seconded by member Engelbart, the Board voted to close the nominations for Chairman.

Mr. Fast was unanimously elected Chairman.

Chairman Fast chaired the meeting from this point forward.

Vice-Chairman

On motion of member Engelbart, seconded by member Orlandi, Mr. Arturo Palombo was nominated for Vice-Chairman. There being no other nominations, on motion of member Prendergast, seconded by member Berman, the Board voted to close the nominations for Vice-Chairman.

Mr. Palombo was unanimously elected Vice-Chairman.

RE-ALLOCATION & CHANGE REQUESTS

Woman's Club of Morristown, Morristown (2009 grant)

Mr. Chang pointed to a letter from the Woman's Club of Morristown dated Apr. 29, 2010 which requested a reallocation of remaining funds from the 2009 grant to repair the recent damage to interior ceilings and walls caused by severe rainstorm. It was determined that the Board would wait for submission to property insurance before considering the request.

First Presbyterian Church of Hanover, East Hanover (2008 grant)

Mr. Chang presented a letter from the First Presbyterian Church of Hanover dated Nov. 25, 2009 which requested an unused amount of \$13,116 from the 2008 grant to be carried over until October 2010 as a buffer towards the rear and west elevation restoration effort. The Board appreciated the church's concern. It was determined that if and when the church had a better idea of the additional cost required for the rear/west restoration project, the Board could process the request at that time. The 2008 grant would be kept open.

Ayres Farm House, Denville Twp. (2009 grant)

Mr. Chang reported to the Board that the Ayres/Knuth Foundation's 2009 application for interior work included drawings that were determined by the County Consultant to have insufficient detail. At a meeting on May 21, 2009 with Mark Hewitt (architect), Sue Schmidt (President of Foundation), Dominique Hawkins (County Consultant) and Ray Chang, it was explained that full Construction Documents were required for grant projects greater than \$50,000. Later, the 2009 application was revised to include only the HVAC, associated electrical, and professional service fees to update the Construction Documents for the interior plans and HVAC system to meet Trust Fund standards. The revised 2009 application of \$40,009 was subsequently awarded the grant.

At the Professional Services Workshop on Jan. 21, 2010,

Community Presbyterian Church, Chester Boro., 2009 grant
Contract Documents

Morris Canal Lock 2 East, Wharton, 2007 grant
Architectural Services

Millington Schoolhouse, Long Hill Township (2008 grant)

The Board considered the request from the Township of Long Hill to amend the Preservation Plan 2008 grant by changing the project architect originally approved from Mark Hewitt & Associates to Clarke Caton Hintz. On motion of member Engelbart, seconded by member Donaldson, the Board voted to recommend to the Freeholders an amendment to the 2008 grant agreement for the Millington Schoolhouse Preservation Plan project by changing the project architect originally approved from Mark Hewitt & Associates to Clarke Caton Hintz.

Aye: Berman, Donaldson, Engelbart, Fast, Foster, Granbery, Hieber-Day, Orlandi, Palombo, Prendergast, Shanoian. Nay: None Abstain: None

2009 APPLICATIONS

Mr. Chang provided the Board with the County’s conflict of interest policy. The Board members identified the following conflict of interest in serving on the Board during this funding round:

- Member Donaldson: Ayres Farm House, First Presbyterian Church of Rockaway
- Member Foster: Hartley Dodge Memorial
- Member Prendergast: MNHP Museum Auditorium
- Member Engelbart: First Reformed Church of Pompton Plains

Mr. Chang delivered the 2009 Application Handbook and Photo CD to the Board, and gave a PowerPoint presentation of the 30 grant applications received for this funding round. This year, 13 Construction Grant and 17 Non-Construction Grant applications are requesting a total of about \$2.3 million. For the 2009 round, about \$2 million would be available in the Historic Preservation Trust Fund.

This year’s applications include seven new sites/applicants: Boonton Holmes Public Library in Boonton Town, Mendham Historic District in Mendham Borough, Church of the Redeemer in Morristown, St. Peter’s Episcopal Church in Morristown, Stephens Homestead in Mt. Olive, First Reformed Church of Pompton Plains in Pequannock, and First Presbyterian Church of Succasunna in Roxbury Township.

REVIEW SCHEDULE

The 2009 grant review schedule was provided to the Board as below:

May 16	Whole Board site visit (new sites)
May 13~21	Individual Members site visit (“returning” sites)
Monday, June 8	1 st Final Presentations (County Library)
Wednesday, June 10	2 nd Final Presentations (County Library)
Monday, June 15	3 rd Final Presentations (County Library)
Wednesday, June 17	Board Deliberation (MCP&D)
Wednesday, June 24	Funding Recommendations to Freeholders

NEXT MEETING

Mr. Chang noted the Board’s next meeting will be the Whole Board site visit on Saturday, May 16, 2009.

ADJOURNMENT

There being no further business, the meeting was adjourned at 9:30 PM with all in favor.

Respectfully submitted,

Ray Chang, P.P.
Historic Preservation Program Coordinator