

## MINUTES OF THE REGULAR MEETING

### MORRIS COUNTY HISTORIC PRESERVATION TRUST FUND REVIEW BOARD

30 Schuyler Place, 4<sup>th</sup> Floor  
April 29, 2015

Morristown  
New Jersey

The meeting was called to order at 7:15 PM by Chairman Palombo.

Members present:

Edward Engelbart, At-Large  
Lawrence Fast, Morris County Heritage Commission  
Janet Foster, Architectural History  
Ann Granbery, Historic Landscape Specialist  
Arturo Palombo, Preservation Architecture  
Monica Scozzafava, Region III  
John Solu, Building Restoration  
Eileen Stokes, Region I  
Randy Tortorello, At-Large

Member with excused absence:

Nita Galate, Region II  
Mary-Anna Holden, Region IV

Also attending:

Christine Marion, Morris County Planning Director  
Ray Chang, Historic Preservation Program Coordinator  
Courtney Cordaro, Marketing Manager, Preserve Greystone  
Ken Wiley  
Andrew Yanick  
James Sullivan, Esq., Preserve Greystone  
William Needham, Vice-President, Preserve Greystone

### OPEN PUBLIC MEETINGS STATEMENT

Chairman Palombo stated that adequate notice of this meeting in compliance with the Open Public Meetings Act has been provided and filed with the Town of Morristown, the Morris County Clerk, the Daily Record and the Star Ledger.

### PUBLIC COMMENTS

Mr. James Sullivan, attorney for Preserve Greystone, addressed the Board regarding the group's efforts to preserve the Kirkbride building on the Greystone campus. Mr. Sullivan stated that, as no approvals for the demolition were received from the New Jersey Department of Environmental Protection, the proposed demolition of the Kirkbride building would be an encroachment upon the Register-listed Illumination Gas Plant on the Greystone campus. To

illustrate Preserve Greystone’s proposal for the Kirkbride building, Mr. Sullivan presented a rendering of the central portion of building without the wings.

**APPROVAL OF MINUTES**

On motion by member Foster, seconded by member Engelbart, the Board voted to approve the minutes of the Board’s meeting of November 10, 2014.

Aye: Engelbart, Fast, Foster, Granbery, Palombo, Solu, Tortorello

Nay: None Abstain: Scozzafava, Stokes

On motion by member Stokes, seconded by member Fast, the Board voted to approve the minutes of the Board’s meeting of January 29, 2015.

Aye: Engelbart, Fast, Foster, Granbery, Scozzafava, Stokes, Tortorello

Nay: None Abstain: Palombo, Solu

**REVIEW SCHEDULE**

Mr. Chang provided the Board with the 2015 grant review schedule as follows:

Saturday, May 9	Whole Board site visit (new sites)
May 11~26	Individual Members site visit (returning sites)
Monday, June 1	1st Final Presentations (County Library) – 6:30 PM
Tuesday, June 2	2nd Final Presentations (Haggerty Classroom) – 6:30 PM
Monday, June 8	3rd Final Presentations (County Library) – 6:30 PM
Wednesday, June 10	4th Final Presentations (Haggerty Auditorium) – 6:30 PM
Tuesday, June 16	Board Deliberations (MCPW) – 7:00 PM
Wednesday, June 24, 2015	Funding Recommendations to Freeholders

**PROJECT UPDATE**

The Board considered a request from the Whippany Railway Museum for a one-year extension for the restoration project of the Steam Locomotive 4039 (2011 grant). Mr. Chang advised that the delays relate to the manufacturing of a new boiler. The Board reviewed the comments of the County’s consultant Dominique Hawkins, who recommended the granting of a final one-year extension from the date of the original grant agreement. On motion by member Granbery, seconded by member Engelbart, the Board voted to approve a one-year extension on the 2011 Locomotive Restoration grant to expire on November 30, 2015.

Aye: Engelbart, Fast, Foster, Granbery, Palombo, Scozzafava, Solu, Stokes, Tortorello

Nay: None Abstain: None

**2015 APPLICATIONS**

Mr. Chang provided the Board members with the 2015 Application Handbook and gave a PowerPoint presentation on the applications received this year. He stated that the County received 46 applications requesting more than \$5.2 million, which is the most number of

applications ever received and the most funds requested in an Historic Preservation funding round since the beginning of the Historic Preservation program in 2003.

The Board inquired about the amount of funding available for the Historic Preservation program this year. Ms. Marion advised that the 2015 Open Space tax was expected to generate \$2.27 million this year for the program. Additional funding includes unused funds from projects completed under budget. Staff anticipates \$3.8 million will be available for the Historic Preservation program in the 2015 funding round.

The Board inquired if there is a need to expand the potential pool of professionals / consultants involved in the Historic Preservation program. Staff advised that a list of preservation architects / consultants that have worked through the Historic Preservation program is provided to potential applicants or the public upon request. The list is sent without recommendation of any particular professional or firm.

The Board discussed if there are benefits to conducting the Historic Preservation review cycle during the fall, instead of spring. Later in the year might work better in timing for construction projects and with the NJ Historic Trust grant cycle. Staff advised that changing the timing would have the Historic Preservation program grant cycle running at the same time period as the Open Space Trust Fund grant period, which currently runs from July till November. Staff will investigate the feasibility of changing the timing of the grant round.

#### **CONFLICT OF INTEREST POLICY**

Mr. Chang advised the Board regarding the County's Conflict of Interest policy. Board members with conflict of interest on any application must refrain from Board discussions and deliberation on those particular applications.

#### **FINANCIAL DISCLOSURE**

Ms. Marion advised the Board that the County Counsel has determined that members of the Morris County Historic Preservation Trust Fund Review Board do not have to file Financial Disclosure Statements.

#### **NEXT MEETING**

The next regular meeting is scheduled for Saturday, May 9, 2015, when the Board will conduct visits to new sites beginning from 30 Schuyler Place, Schuyler Annex Building, in Morristown, NJ at 8:30 AM.

#### **ADJOURNMENT**

There being no further business, on a motion by member Foster, seconded by member Granbery, the Board voted to adjourn the meeting at 9:06 PM with all in favor.

Respectfully submitted,

Ray Chang, P.P.  
Historic Preservation Program Coordinator