

MINUTES OF THE REGULAR MEETING

MORRIS COUNTY HISTORIC PRESERVATION TRUST FUND REVIEW BOARD

**300 Mendham Road
February 4, 2016**

**Morris Township
New Jersey**

The meeting was called to order at 5:15 PM by Ray Chang.

Members present:

Janet Foster, Architectural History
Nita Galate, Region II (Arrived 5:24 PM)
Ann Granbery, Historic Landscape Specialist (Arrived 5:20 PM)
Mary-Anna Holden, Region IV (Arrived 5:30 PM)
Arturo Palombo, Preservation Architecture
Monica Scozzafava, Region III
John Solu, Building Restoration
Eileen Stokes, Region I
Randy Tortorello, At-Large

Member with excused absence:

Edward Engelbart, At-Large
Lawrence Fast, Morris County Heritage Commission

Also attending:

Miriam Morris, Roxbury Historic Trust, Inc.
Christine Myers, Freeholder
Deena Leary, Director, Morris County Dept. of Planning & Public Works
Christine Marion, Morris County Planning Director
John Napolitano, Esq., County Counsel
John M. Bowens, Esq. Special Counsel (arrived at 6:00 PM)
Ray Chang, Historic Preservation Program Coordinator
Dominique Hawkins, County Historic Preservation Consultant

OPEN PUBLIC MEETINGS STATEMENT

Mr. Chang stated that adequate notice of this meeting in compliance with the Open Public Meetings Act has been provided and filed with the Town of Morristown, Township of Morris, the Morris County Clerk, the Daily Record and the Star Ledger.

ELECTION OF OFFICERS

Ms. Granbery arrived to the meeting at 5:20 PM.
Ms. Galate arrived to the meeting at 5:24 PM.

Mr. Chang served as temporary Chairperson and took nominations for the position of Chairperson.

On motion by member Foster, seconded by member Granbery, Mr. Arturo Palombo was nominated for Chairperson. There being no other nominations, on motion by member Stokes, seconded by member Tortorello, the Board voted to close the nominations for Chairperson. Mr. Palombo was unanimously elected Chairperson, and chaired the meeting from this point.

On motion by Chairman Palombo, seconded by member Solu, Ms. Janet Foster was nominated for Vice-Chairperson. There being no other nominations, on motion by member Granbery, seconded by member Solu, the Board voted to close the nominations for Vice-Chairperson. Ms. Foster was unanimously elected Vice-Chairperson.

PUBLIC COMMENTS

There were no comments from the public.

Member Holden arrived to the meeting at 5:30 PM.

APPROVAL OF MINUTES

On motion by member Stokes, seconded by member Foster, the Board voted to approve the minutes of the Board's meeting of November 18, 2015.

Aye: Foster, Galate, Granbery, Palombo, Scozzafava, Solu, Stokes

Nay: None Abstain: Tortorello

PROJECT STATUS

King Homestead Museum, 2014 grant

Ms. Miriam Morris of the Roxbury Historic Trust, Inc. (RHT) addressed the Board regarding the electrical panel and emergency exit signs for the 2014 grant. RHT offered to enclose the electrical panel in Room 108. Ms. Morris advised that the Roxbury Fire Inspector indicated that the exit sign and lights in the living room/Room 102 are not needed. In addition, the new wire-molding has been painted in the interpreted areas.

On motion by member Foster, seconded by member Tortorello, the Board voted to accept the proposal to enclose the electrical panel in Room 108 pending approval of specifications for the enclosure, and accept the exit signs and lights as installed.

Aye: Foster, Galate, Granbery, Holden, Palombo, Scozzafava, Solu, Stokes, Tortorello

Nay: None Abstain: None

PROGRAM UPDATE

Bridget Smith House, Mine Hill, 2015 grant

The Board considered a request from the Township of Mine Hill to re-allocate \$40,000 of the 2015 Interior Restoration grant to complete the roof restoration and a portion of the interior restoration.

On motion by member Stokes, seconded by member Granbery, the Board voted to accept the proposal to re-allocate \$40,000 of the 2015 grant toward the roof and portion of interior restoration pending submission and approval of Preservation Plan update and Construction Documents.

Aye: Foster, Galate, Granbery, Holden, Palombo, Scozzafava, Solu, Stokes, Tortorello
Nay: None Abstain: None

REVIEW SCHEDULE

Mr. Chang provided the Board with the 2016 grant review schedule as follows:

Wednesday, May 4 – Board meeting, 7:00 PM MC Planning & Preservation
Saturday, May 14 – Board Site Visits, 8:30 AM throughout County
Weeks of May 16 and May 23 – Visits to Return Sites by individual Board members
Thursday, June 2 – Applicant Presentations #1, 6:30 PM County Library
Tuesday, June 7 – Applicant Presentations #2, 6:30 PM County Library
Monday, June 13 – Applicant Presentations #3, 6:30 PM County Library
Wednesday, June 15 – Board Deliberation, 7:00 PM MC Planning & Preservation
Wednesday, June 22 – Funding Recommendation made to Freeholders
Wednesday, July 13 – Freeholders action on grant recommendation
Wednesday, Oct. 5 - Board Meeting, 7:00 PM MC Planning & Preservation
Wednesday, Nov. 16 - Board Meeting, 7:00 PM MC Planning & Preservation

CONFLICT OF INTEREST POLICY

Mr. Chang advised the Board regarding the County’s Conflict of Interest policy. Board members with conflict of interest on any application must refrain from Board discussions and deliberation on those particular applications.

(Special Counsel John M. Bowens arrived to the meeting at 6:00 p.m.)

EXECUTIVE SESSION

WHEREAS, pursuant to P.L. 1975 Ch. 231, the Open Public Meetings Act, the Historic Preservation Trust Fund Review Board may exclude the public to discuss matters as are provided under the Act; and

WHEREAS, said Act provided that this Board may exclude the public from the discussion of such matters,

NOW, THEREFORE, BE IT RESOLVED, that the Historic Preservation Trust Fund Review Board hereby excludes the public in order to discuss such matters. The general nature of the subject to be discussed is as follows: Pending Litigation. On a motion by member Foster, seconded by member Tortorello, the Board entered into executive session at 6:03 PM.

RETURN TO MEETING

The meeting reopened to the public at 6:30 PM.

PUBLIC QUESTIONS/COMMENTS

There were no questions or comments from the public.

NEXT MEETING

The next regular meeting is scheduled for Wednesday, May 4, 2016 in the 4th Floor Conference Room of the Offices of Planning & Public Works, located at 30 Schuyler Place, Schuyler Annex Building, in Morristown, New Jersey at 7:00 P.M.

ADJOURNMENT

There being no further business, on a motion by member Granbery, seconded by member Tortorello, the Board voted to adjourn the meeting at 6:33 PM with all in favor.

Respectfully submitted,

Ray Chang, P.P.
Historic Preservation Program Coordinator